



DORSET LOCAL PHARMACEUTICAL COMMITTEE

11th May 2023

Hybrid Meeting (Merley House and Zoom)

Attendees:-

Independent:- Roger Mitchell - Treasurer (RgM), Richard Maiden (RhM) joining remotely from 11.20am

CCA:- Janette Best - Chair (JB), Jane Hallett (JH), Di Wood - Vice Chair (DW), Elizabeth Hall (EH),

AIMp:- Anisa Prifti (AP)

In attendance

Amanda Moores (AM) Chief Officer, Richard Brown (RB) Chief Officer from 1st July 2023

Sara Diamond (SD) Administrator, Mandy West (MW) SAIL

Apologies:- Mandy Jones (MJ), Gabi Horvath (GH), David Freeman, Katherine Gough

8.45am	1.	PRESENTATION – Samantha Prior, Nestle Nutrition Field Team samantha.prior@uk.nestle.com Topic: Relux	
9.00am	2	WELCOME, APOLOGIES FOR ABSENCE ❖ Apologies for absence ❖ LPC members time – a request for any comments ❖ Conflicts of interests – a request for any LPC members interests not already declared ❖ Action Plan (EH) ❖ Time Keeper (RgM) Expenses form to be completed and submitted to Treasurer via email	
9.05am	3.	MINUTES OF DORSET LPC MEETING 16.03.2023 ❖ Accuracy of minutes - Accepted as a true reflection. ❖ Review of Action Plan IT support – RgM confirmed Cobweb solutions are now in place and our Microsoft support has been cancelled. GDPR – EH confirmed she has reviewed the GDPR document and other than a couple of name changes the document is up to date. GDPR Review completed. PSNC Levy – RgM confirmed the PSNC levy has been paid for 6 months and he will proceed with setting up a standing order for monthly payments as and when the next levy payment is due.	
9.20am	4.	Matters Arising from minutes of 16.03.2023 (for items not elsewhere on the agenda and/or identified by members prior to this meeting - None	
9.30am	5.	Matters arising from reading list – see separate circulations (for items identified by members prior to this meeting and placed on supplementary agenda if necessary) ❖ 19/04/23 PCC Committee meeting ❖ 20/04/23 POD Operational Group meeting AM advised members that going forward it is vitally important to have a representative from Dorset LPC attending the Primary Care Commissioning Committee (PCC) meeting and the POD Operational Group. If RB is not available, then the SAIL will need to attend. Being involved in these meeting is one of the most important things we do going forward. AM	

		recommended all members review the board members on the NHS Dorset website.	
9.45am	6.	<p>SAIL introductions & update – MW introduced herself to the committee and talked a little about her experience and past time as a committee member. MW is very happy to be on board and is very much looking forward to working for community pharmacy and the new committee.</p> <p>DCR Online event - Thursday 25th May, 7.30pm. SD, JB, MW & RhM all available to support. LPC to do the introduction but the presentation and discussions to be led by the DCR Team. Invitations have been circulated to all pharmacies, apart from Boots and weekly reminders are being sent.</p> <p>National SCS event at The Dorford Centre, Dorchester – Thursday 8th June. Formal Eventbrite invite has now been circulated and SD will send out weekly reminders. Hot food will be provided, and sponsors will be there to network at the start of the evening. 6.30pm arrival for food and presentation to start by 7.30pm. Plan is to have an LPC members at each table during the event to facilitate conversations. Support will be required.</p> <p>PHD Online event – evening date agreed for Tuesday 20th June. PHD are organising and sending out the invitations, but we might be called on to do some chasing.</p> <p>❖ Request for member’s support – members to please provide support for the above events.</p>	
10.15am	7.	<p>Regulation changes and impact – AM recommended members to register for the PSNC webinar for community pharmacy contractors on Tuesday 16th May at 7pm about the Department of Health and Social Care's upcoming changes to the Pharmaceutical Regulations. It will be hosted by Gordon Hockey, who will take attendees through all of the regulatory changes affecting community pharmacy due to come into force from 25th May 2023. Details to be circulated.</p>	
10.30am		COFFEE	
10.45am	8.	<p>PRESENTATION – Dee Patel, Chiesi Ltd d.patel@chiesi.com Topic: In-halers</p>	
11.00am	9.	<p>Finance Update (RgM) – Members reviewed the Management Accounts for the 4th period. RgM confirmed the accounts are as expected. Employment has increased 52% due to the SAIO position (JB). We have seen a 12% rise in stationary with JB in the office and in preparation for Juliana starting. Members allowance is 50% lower than budgeting. It was noted that the Project Management support for GP CPCS has now finished. Accounts looking very healthy with no surprises. JB thanked RgM for all his hard work in keeping the accounts in a healthy state.</p> <p>Admin recruitment update – We are very pleased to say that Juliana Bridle has accepted the job and will be starting with us on Tuesday 23rd May. There will be a 6 week training period until SD leaves on Friday 7th July. We are really looking forward to working with Juliana and believe she will be an excellent addition to the team.</p> <p>VirtualOutcomes – <i>A conflict of interest was declared and Richard Brown left the room for this section.</i> Members discussed the VirtualOutcomes license renewal for the next year.</p> <p>❖ For Voting:- RgM proposed to renew the VirtualOutcomes license for the coming year, at a renewal cost of £2,128.00 based on 141 pharmacies (if the number of pharmacies should change before the</p>	

		renewal date, cost to be adjusted). Seconded by DW. Agreed by all members present. 8 votes in total including one by proxy.	
11.30am	10.	<p>Election Update – We are very pleased to have heard from AIMp confirming their 2 representatives from July 1st 2023 will be Anisa Prifti representing Day Lewis and Roger Mitchell representing Wessex Pharmacies. We are expecting to hear about CCA representatives by the end of May 2023. There were 4 Independent contractor nominees received. One has subsequently withdrawn and two others had not fully completed the forms by the required deadline. As a result, no election is required, the one nominee being duly elected to the committee.</p> <p>ACTION: AM/SD to write to the Independent nominees and then write to all Independent contractors informing them of the outcome.</p>	AM/SD
11.45am	11.	<p>TAPR Update – No further update from the April newsletter. We are expecting PSNC to launch their rebrand sometime this month. Once we have seen that we can move forward with our rebranding with a clearer picture and any recommendations they might have. Members reminded that the committee will be known as Community Pharmacy Dorset from 1st July 2023.</p>	
12.00pm	12.	<p>NHS Dorset, Rob Payne & Fiona Arnold</p> <ul style="list-style-type: none"> ❖ Delegated commissioning update <p>Rob talked their “3-4-5” priorities The 3 strategic priorities:</p> <ul style="list-style-type: none"> • Prevention & early help • Thriving communities • Work better together <p>The 4 core purposes of Integrated Care Boards:</p> <ul style="list-style-type: none"> • Improve outcomes • Tackle inequalities • Enhance productivity • Social & economic development <p>The Five Year Forward Plan: The Famous Five Outcomes</p> <ul style="list-style-type: none"> • Prevent XX people suffering mental health conditions • Prevent XX children becoming obese • Move the 3 most deprived areas in Dorset from XX to XX level of deprivation • Increase X% of elderly people living well and independently in Dorset • Extend healthy life year by XX in Dorset. <p>FA provided an update on GP CPCS, Hypertension Case Finding Service, Primary Care Commissioning Committee and the POD Operational Group. Weymouth & Portland asylum seeker barge and the knock-on effect to pharmacy services in that area. Winton Health Care Centre and plans and their communications strategy going forward.</p> <p>The group also reviewed the DiiS platform.</p> <ul style="list-style-type: none"> ❖ PCN Leads – An update will be coming shortly about how PCN Leads will be supported moving forward, there will be funding available, but full details not yet available. Plan is to hold a PCN Lead event on the evening of Tuesday 27th June to bring everyone together and at that point we should have all the details to share. Please encourage your leads to attend. <p>ACTION: SD to send a “Save the Date” to PCN Leads for Tuesday 27th June</p>	SD

1.15pm		LUNCH	
2.15pm	13.	<p>AOB</p> <p>Primary Care Access Plan – AM referred members to read the document on the 12/05/23 reading list which has key information for community pharmacy.</p> <p>Request from NHS Dorset – NHS Dorset are keen to establish a schedule of non-executive board member site visits to their partners as part of their role. They are very eager to meet with teams on the frontline. Each visit would comprise of a small group of no more than 3 ICB non-executives, plus a Chief Officer. They aim to visit one partner every other month.</p> <p>ACTION: AM/SD to write out to pharmacies to request EOI's for an ICB visit.</p> <p>Formulary prescribing changes – We have been informed of a number of changes to prescribing which will appear on the Dorset Formulary. Concerns raised about the impact on contractors in terms of stock already being held and managing communications with patients.</p> <p>ACTION: AM/SD to include details in the monthly briefing and also to email information directly to pharmacies</p>	<p>AM/SD</p> <p>AM/SD</p>
3.15pm	14.	<p>Review of action plan</p> <p>ACTION: AM/SD to write to the Independent nominees and then write to all Independent contractors informing them of the outcome.</p> <p>ACTION: SD to send a "Save the Date" to PCN Leads for Tuesday 27th June</p> <p>ACTION: AM/SD to write out to pharmacies to request EOI's for a ICB visit</p> <p>ACTION: AM/SD to include details in the monthly briefing and also to email information directly to pharmacies</p>	<p>AM/SD</p> <p>SD</p> <p>AM/SD</p> <p>AM/SD</p>
3.45pm	15.	<p>Reflection time & goodbyes</p> <p>As this is the last meeting we will have with our Chief Officer, Amanda, and many of the committee members the group talked about their time on the LPC and had the opportunity to say goodbye.</p> <p>JB passed on her heartfelt thanks on behalf of everyone to Amanda, for all her invaluable years as a committee member and supporting Community Pharmacy and the committee as our Chief Officer and how sorely she will be missed by all.</p>	
		5.10pm Close	
		<p>Dates of Steering Group Meetings 2023-2024: 22/06/23, 07/09/23, 02/11/23, 11/01/24, 07/03/24</p> <p>Dates of Dorset LPC Meetings 2023-2024: 06/07/23 (F2F), 21/09/23, 16/11/23, 25/01/24, 21/03/24</p> <p>All meetings delivered via Zoom unless otherwise stated above.</p>	