



Agenda

**For the Meeting of Community Pharmacy Dorset at Merley House, Wimborne, BH21 3AA
8.30am Thursday 6th July 2023**

(Timings subject to change)

<u>Time</u>	<u>Agenda Item</u>	
8.30	SPONSOR – Pfizer, Sue Payne (F2F) Topic 1. High Risk Non-Hospitalised Patients and antivirals 2. A new migraine treatment	
8.45	WELCOME & INTRODUCTIONS TO NEW MEMBERS OF THE COMMITTEE	
9.30	ELECTION OF OFFICERS (held in Camera) (Nominations are requested for the election of officers – please forward nominations to Richard Brown prior to this meeting. NB. Postal/Proxy votes are accepted – but please send an email to RB to authorise the individual attending and voting on your behalf). ❖ Confidentiality Agreement and Declaration of Interests – <i>members to please submit these to Juliana prior to the meeting</i> ❖ Annual appointment of sub committees <ul style="list-style-type: none"> • Steering Group - Chair, Vice Chair, Treasurer and Chief Officer. • Governance (which will include the Treasurer for financial insight only) • Market Entry/Contract Applications - membership should include a mixture of representation; minimum size 3. ❖ Expenses policy ❖ Expenses claim form ❖ Adoption of the Standing Orders ❖ Social media policy ❖ SAIO contract review for Janette Best & Richard Maiden	ENC D ENC E ENC F ENC G
10.15	MINUTES & ACTION POINTS FROM THE PREVIOUS MEETING	ENC A ENC B
10.30	COFFEE	
10.45	SPONSOR – Chiesi Ltd, Eleri Thomas (F2F) Topic: Asthma, COPD and sustainable respiratory care	
11.00	MATTERS ARISING FROM READING LIST	ENC C

Meeting dates:

Steering Group – 07/09/23, 02/11/23, 11/01/24, 07/03/24
 Committee meetings – 21/09/23, 16/11/23, 25/01/24, 21/03/24



11.15	SERVICE & IMPLEMENTATION OFFICERS UPDATE	
12.00	CHIEF OFFICERS UPDATE	
12.15	GUEST – Fiona Arnold, Community Pharmacy Clinical Lead, NHS Dorset PCN Leads Asylum barge	
13:00	LUNCH	
13.45	TAPR UPDATE Rebranding	
14.15	TREASURERS UPDATE Bank account & signatories LPC Accounts LPC Budget Directors & Officers Insurance	
15.00	STRATEGY PLANNING 2023	
16.00	AOB	
16.15	REVIEW OF THE ACTION PLAN	
16:30	CLOSE	

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