

DORSET LOCAL PHARMACEUTICAL COMMITTEE

24th March 2022

Zoom - Remote Meeting

Attendees:-

Independent:- Roger Mitchell (RgM), Richard Maiden (RhM)

CCA:- Janette Best, Chair (JB) Jane Hallett (JH), Mandy Jones (MJ)

AIMp:- Anisa Prifti (AP)

In attendance

Amanda Moores (AM) Chief Officer, Joao Da Cal (JDC) Services & Implementation Lead, Sara Diamond (SD) Administrator

8.30	1.	<p>PRESENTATION – Ferring Pharmaceutical Ltd, elysia.pike@ferring.com Topic: Treatments for mild to moderate ulcerative colitis and active microscopic colitis</p>	
8.45	2.	<p>PRESENTATION – Daiichi Sankyo sharon.nicholls@daiichi-sankyo.co.uk Topic: New cholesterol lowering drug</p>	
9.00	3.	<p>WELCOME, APOLOGIES FOR ABSENCE</p> <ul style="list-style-type: none"> • Apologies for absence – Timmy Mastropoulos (TM), Liz Hall (EH), Di Wood (DW) & Gabriella Horvath (GH) • Action Plan (RgM) • Time Keeper (AP) • Conflicts of interests – a request for any LPC members interests not already declared – None • Expenses form to be completed and submitted to Treasurer via email <p>Independent member appointed – Richard Maiden has been appointed as our independent representative for Holdenhurst Pharmacy.</p>	
9.10	4.	<p>Matters Arising from minutes of 20.01.22 (for items not elsewhere on the agenda and/or identified by members prior to this meeting) - None</p>	
9.20	5.	<p>Matters arising from reading list – see separate circulations (for items identified by members prior to this meeting and placed on supplementary agenda if necessary) - None</p>	
9.30	6.	<p>MINUTES OF DORSET LPC MEETING 20.01.22</p> <ul style="list-style-type: none"> • Accuracy - V2 accepted as a true reflection • Review of Action Plan - Investigate current rates paid by other LPC's to members for attendance – RgM confirmed that many LPC's are charging £25. JB reiterated this allowance is not a like for like replacement and should not be considered as “back-fill” for cover. 	

9.40	7.	<p>MEMBERS MOMENT (JB)</p> <p>Members all took the opportunity to update the group on their actions from the last committee meeting. JB reminded members to respond to agreed actions within the allocated timescales.</p> <p>Topics discussed were:</p> <ul style="list-style-type: none"> *Update from Mentors check-in with PCN Leads, which included discussions around GP CPCS – Concern raised that some PCN Leads are not receiving email from admin. <p>ACTION: Clarification required as to whether Bournemouth East, Poole Bay & Blandford PCN Leads are receiving emails sent by the LPC</p> <ul style="list-style-type: none"> *Current pressures and staff wellbeing *Trainee placements on Oriel. <p>ACTION: Oriel Placements to be discussed at September 2022 committee meeting.</p>	<p>RgM/JB</p> <p>SD</p>
10.00	8.	<p>DORSET CCG/ICS UPDATE (Katherine Gough)</p> <ul style="list-style-type: none"> • DMS funding – The finance for IT to support roll out has now been evenly distributed between each to the organisations. KG intends to ensure this is moved to the areas where it is most needed. Funding will be available in the new financial year for 0.2 WTE band 7 post, to support organisations with implementing DMS. CQUIN is still being worked on locally. • Covid-19 vaccinations – Lead provider model in place, which Dorset Healthcare are leading. Some pharmacies in the SW region have been approached and have agreed to progress to the next phase to provide the 5–11-year-olds vaccinations. KG has requested a definitive list of who is providing and will be able to share this. Guidance is still slightly vague on who gets what. • ICB/S Board updates – Patricia Miller has been appointed as the Chief Executive. All executive posts are being advertised and that includes Commissioning and the Medical Director position. Interviews will commence at the end of April, which means as we move into the new ICS, there will be a completely new board or directors. In terms of Medicines Optimisation that will sit under the Medical Director. Community pharmacy will come under commissioning. KG sit's at the deputy Director level. There will be a whole new strategy moving forward and that will come into place in October. Public Health will be leading on this. Provider alliance for all the providers is coming together and there may be some ways in this for community pharmacy to get engage. • Trainee pharmacist placements – Some interest from DCH to take placements. KG reiterated there is still time this year and they can assist in getting a placement. • Workforce – There is a small faction on social media saying there is not a shortage of pharmacists. KG has been pushing back on this with the evidence that shows there is a massive shortage across the board. Pharmacy closures and staff wellbeing discussed at length. KG to request comms to be sent out around wellbeing and managing patient expectations. 	

		<ul style="list-style-type: none"> District Nurses dressing stock – KG informed members that there is a pilot coming in the next couple of months of off script dressings. No start date yet and only for district nurse usage. <p>ACTION: LPC to inform contractors of the changes made with regard to District Nurses ordering & supply of dressings and the need to reduce their stockholdings for District Nurses.</p>	AM/SD
11.00		COFFEE	
11.15	9.	<p>TREASURERS UPDATE (RgM)</p> <ul style="list-style-type: none"> Update from National Meeting of Treasurers – RgM attended the recent PSNC treasurers meeting and referred members to his meeting report with was circulated on the Reading List on 25/02/2022. RSG – AM requested members to review the recording of the RSG meeting held this week once it is uploaded to the members’ area of the PSNC website. Outcomes from the review have now been pushed back to May and then it will move to the contractor vote. Members discussed the roles and responsibilities of committee members. End of year submissions – Request for all members to submit their expenses claim well before the end of March so they can be processed before the end of this financial year. Finance & Audit – PSNC recommend establishing a Finance & Audit Sub Committee. Members discussed whether this was needed as there is a Governance Sub Committee already in place that covers finance. Agreed to maintain the existing Governance Sub Committee and review what it does in line with PSNC guidance. Members all in agreement that our accounts are transparent and up to date. Employees HR support - Discussed by members and it was agreed that we are sufficiently covered currently but this might need to be on the agenda once we know the outcome of the RSG review. Expenses Policy – No questions submitted in advance. RgM confirmed we are already fulfilling what is expected. Thank you issued to RgM for his continued hard work and diligence with the Dorset LPC accounts. <p>For Voting:- JB proposed to adopt the new expenses policy & claim form. Seconded by RgM. Agreed by all members present. 8 votes, (which includes 2 by proxy).</p> <p>ACTION: Ask PSNC to provide expenses claim form in Excel format.</p>	RgM
12.00	10.	<p>GOVERNANCE COMMITTEE (EH)</p> <ul style="list-style-type: none"> GDPR update – Apologies received from EH for today’s meeting. <p>ACTION: Item to be added to our May committee meeting.</p>	SD
12.20	11.	<p>SAIL UPDATE (JDC)</p> <ul style="list-style-type: none"> Service mapping – SD has been mapping Dorset pharmacies and the services they provide on Google Maps. AP suggested having access to the maps on our website. JDC commented on the amount of time that would be required if we 	

		<p>have multiple maps to keep them up to date on who is delivering the services.</p> <ul style="list-style-type: none"> • Flu Service – Members all in agreement to signpost contractors to the available training this season rather than organising our own. • Hepatitis C testing - Emails have been sent out to 11 pharmacies providing needle exchange to advise them of a new opportunity for community pharmacies to become involved in supporting Hepatitis C testing. So far only one pharmacy has expressed an interest - <i>Members left the meeting to make calls to the remaining pharmacies.</i> Liability and insurance concerns were raised, this will need to be a discussion for the pharmacy with their own insurance company once they have full details of what is involved. • Hypertension case finding – Dorset has 72 pharmacies signed up to provide the service. Members agreed we need to encourage locums to do the training so they know what to do. Some positive results from contractors on the service. Data from mid-February, only 8 pharmacies have made a claim. Pending up to date data. • Smoking Cessation Service – 11 pharmacies signed up in Dorset as of 24.03.2022. Due to it being Pharmacist led, could be having an adverse effect on sign-ups. • PHD – Unrealistic timescales given to review and comment on the PHD service specs and we have since been advised that it is too late to comment. JDC to make his amendments and send to AM, who will include them in a formal response to PHD and if necessary we can inform contractors that Dorset LPC has not endorsed the changes to the service specs when they are published. <p>ACTION: JDC to track changes to PHD service specs and AM to include in formal response</p>	JDC/AM
12.45		<p>PRESENTATION – Chiesi Ltd, L.Bowering@chiesi.com Topic: Asthma</p>	
13.00		<p>LUNCH</p>	
13.45	12.	<p>PCN LEADS</p> <ul style="list-style-type: none"> • Event review – Really good turnout at our PCN lead event and our Leads were very positive about the funding and development. Keith Ndlovu, Rowlands Upton Cross has stepped into the Poole Central PCN Lead role and SD will inform pharmacies this week. We have a vacancy for Wimborne & Ferndown PCN and South Coast Medical. • MOU – <i>Members left the meeting to call the PCN Leads who have not yet completed and submitted their MOU's.</i> All leads intend to return their MOU's asap. • LPC mentor feedback – All our Leads are very appreciative of LPC mentor support. They are positive about the role going forward and fully aware of what is expected in regard to GP CPCPS. • LPC support for PCN Leads discussion – Members agreed: <p>ACTION: Mentors to informally "check in" with their PCN leads every 2 months commencing after Easter</p>	ALL

		<p>ACTION: An official quarterly PCN Lead event to begin after Easter</p> <p>ACTION: Ensure that PCN Lead Interaction is included on subsequent Committee Meeting Agenda's</p>	<p>AM/SD SD/SG</p>
14.45	13.	<p>GP CPCS</p> <p>*MOU – We have not had the signed MOU returned but we do know there is agreement to requested amendments. Members reviewed the GP CPCS MOUv3 Dec 2021 document which includes the amendments. Money needs to be received by the end of the month. We are hoping the money will be via BACs transfer. RgM confirmed the separate bank account for the funds has now been set up.</p> <p>For Voting:- JB proposed we accept the new MOU. Seconded by RgM. Agreed by all members present. 8 votes, (which includes 2 by proxy).</p> <p>*Business plan - AM confirmed our business plan, as discussed at the SG, has been submitted. There is someone in mind to Project Manager position, but nothing has been agreed yet. Project Manager would have a contract to provide services to Dorset LPC to support the project for up to 12 weeks. Once funding agreed with Dorset CCG, the final information will be available to LPC members.</p> <p>For Voting:- JB proposed, on the assumption that money is forthcoming from the CCG and our MOU is signed, we move forward with contracting the Project Manager. Seconded by RgM. Agreed by all members present. 8 votes, (which includes 2 by proxy).</p> <p>*Progress report – Training is on target. Gillingham training commences at the beginning of April and Fiona Arnold has offered for us to support them after the roll-out. JDC has attended the surgery meeting for PharmRefer. Feedback from the meeting was very positive from the surgeries and reassured them about using it. Hoping the agreement/installation of PharmRefer will happen imminently.</p>	
15.30	14.	<p>AOB</p> <p>PSNC Conference – The next PSNC conference is on 12th May, same day as the LPC meeting.</p> <p>ACTION: Members to express an interest in attending the PSNC conference remotely on the day of the next Committee Meeting</p> <p>Carers Poster – We have had a request from Dorset Council to ask if pharmacies would be willing to have their Carers support posters within their pharmacy. Members agreed this is a good idea and can be part of HLP.</p> <p>ACTION: JDC to go back to Dorset Council to advise the committee are in agreement for them to distribute to pharmacies.</p> <p>Pharmacy Advice Audit – We needed 50% of all pharmacies nationally completed for NHS England to consider the data. Only one LPC received 50% which is very disappointing. After a lot of chasing, Dorset achieved 48.6%.</p>	<p>ALL</p> <p>JDC</p>

	<p>PSNC New Chief Executive - Has now been appointed and members agreed it would be great for her to attend a Dorset Committee meeting.</p> <p>ACTION: Invite PSNC CEO to the Sept 2022 remote Committee Meeting</p> <p>Weymouth & Portland PCN Face to face meeting – There is a PCN meeting in Weymouth on 11th May and there are concerns that not many pharmacies have expressed an interest to attend. Most of the practices have signed up, along with Dorset HealthCare. Members agreed to assist in encouraging pharmacies to attend.</p> <p>ACTION: Reply to W & P PCN that LPC will support in getting pharmacies to sign up to the W&P event on 11/5/22 - COMPLETE</p> <p>CCPL Workshops – Engagement events for staff in care or clinical settings as part of Dorset’s ICS transformation programme. JDC circulated details of the workshops to members of the SG but due to the short notice, no-one was available to attend. Those not able to attend are requested to complete the CCPL Framework survey.</p> <p>ACTION: LPC members to complete Dorset ICS Clinical & Care Professionals Leadership Framework survey (AM to circulate).</p>	<p>AM</p> <p>SD</p> <p>ALL</p>
	<p>Dates of Steering Group Meetings 2022-2023: 28/04/22, 30/06/22, 01/09/22, 03/11/22, 05/01/23, 02/03/23</p> <p>Dates of Dorset LPC Meetings 2022-2023: 12/05/22, 14/07/22, 08/09/22, 10/11/2022, 12/01/23, 16/03/23</p> <p>All meetings currently delivered via Zoom</p>	