

## DORSET LOCAL PHARMACEUTICAL COMMITTEE

20<sup>th</sup> January 2022

Zoom - Remote Meeting

### **Attendees:-**

**Independent:-** Roger Mitchell (RgM), Timmy Mastoropoulos (TM)

**CCA:-** Janette Best, Chair (JB) Di Wood (DW), Jane Hallett (JH), Mandy Jones (MJ), Elizabeth Hall (EH), Gabi Horvath, Chair in JB absence from 10am – 10.30am (GH)

**AIMp:-** Anisa Prifti (AP)

### **In attendance**

Amanda Moores (AM) Chief Officer, Joao Da Cal (JDC) Services & Implementation Lead, Sara Diamond (SD) Administrator

8.30	1.	<p><b>PRESENTATION</b> – Steve Thornback, Thornton Ross, <a href="mailto:stevehornback@thorntonross.com">stevehornback@thorntonross.com</a>  <b>Topic:</b> Dermatology; chronic dry skin conditions &amp; emollients</p>	
8.45	2.	<p><b>PRESENTATION</b> – Richard Hudson, <a href="mailto:rihudson@amgen.com">rihudson@amgen.com</a>  <b>Topic:</b> Prolia (denosumab) in osteoporosis</p>	
9.00	3.	<p><b>WELCOME, APOLOGIES FOR ABSENCE</b></p> <ul style="list-style-type: none"> <li>• Apologies for absence - RgM joining from 2pm. JB not attending from 10am – 10.30am. DW not attending from 10am – 11.30am. AM not attending from 1pm – 3pm.</li> </ul> <p>Apologies received from James Tibbs (JT). JT has advised that due to work pressures he is struggling to commit the appropriate time to the committee and has requested sending a representative on behalf of Holdenhurst Pharmacy.</p> <p><b>ACTION:</b> AM to discuss Holdenhurst Pharmacy representation with JT</p> <ul style="list-style-type: none"> <li>• Action Plan (LH)</li> <li>• Time Keeper (JH)</li> <li>• Conflicts of interests – a request for any LPC members interests not already declared</li> <li>• Expenses form to be completed and submitted to Treasurer via email</li> </ul> <p><b>Independent member appointed</b> – Timmy Mastoropoulos has been appointed as our Independent representative for Victoria Park Pharmacy.</p>	AM
9.15	4.	<p><b>MEMBERS MOMENT (JB)</b></p> <p>Members all took the opportunity to update the group on their actions from the last committee meeting. JB reminded members to respond to agreed actions within the allocated timescales.</p> <p>Topics discussed were:</p> <ul style="list-style-type: none"> <li>*Lack of engagement from some PCN Leads</li> <li>*Lack of support and responses for LPC members within their companies</li> </ul>	

		<p>*Massive workforce issues and the knock-on effect this is having with pharmacy closures</p> <p>*Ensuring business continuity plans are in place and all staff are aware of the process</p> <p>*Work pressures, stress levels and the wellbeing of pharmacy staff is still a major concern</p> <p>*Lack of patient education and managing their expectations is challenging</p> <p>*GDPR document review</p> <p>*Lateral Flow tests has been one of the biggest issues across the board and causing so much stress for pharmacy teams</p> <p>*Several members expressed they are missing the face-to-face contact and meetings with other committee members</p>	
9.45	5.	<p><b>MINUTES OF DORSET LPC MEETING 18.11.21</b></p> <ul style="list-style-type: none"> <li>• Accuracy – V2 accepted as a true reflection</li> <li>• Review of Action Plan – Actions carried over:</li> </ul> <p><b>ACTION:</b> JT to provide an update with regards to conversations with PCN Leads as per November LPC meeting.</p> <p><b>ACTION:</b> Governance sub-committee to meet, review the GDPR documentation and PSNC expense policy. EH to present amendments at next meeting</p>	<p>JT</p> <p>EH/JH/JB/ RgM/AP</p>
10.00	6.	<p><b>Matters Arising from minutes of 18.11.21 (for items not elsewhere on the agenda and/or identified by members prior to this meeting) - None</b></p>	
10.05	7.	<p><b>Matters arising from reading list – see separate circulations (for items identified by members prior to this meeting and placed on supplementary agenda if necessary) - None</b></p>	
10.10	8.	<p><b>WEBSITE UPDATE (AM/SD) –</b> Dorset LPC new website is now live. SD will be spending the next month or so reviewing and updating old information. The website has been made to look more simple and easier to navigate. Our focus will be on local services and anything national will be linked back to PSNC. We hope to have a training session with MAKE soon, so AM, JDC and RgM can also learn how to use the edit function. Request to all members to spend time familiarising themselves with the website and to let SD know of any amendments and of things they think we should be publishing.</p> <p><b>ACTION:</b> ALL Members to look at new LPC website, feedback to SD</p>	<p>ALL</p>
10.30		<p><b>COFFEE</b></p>	
10.45	9.	<p><b>SOCIAL MEDIA DISCUSSION –</b> The social media platform we are currently using is Twitter but retweeting only. We do have a Facebook account, but this has not been active for a few years. It was agreed to continue using Twitter as we have been. Focus on our new website, getting that fully edited and directing contractors there. SD to establish if CPSW are finding using Instagram and Facebook a useful tool.</p>	
11.00	10.	<p><b>DORSET CCG/ICS UPDATE (Katherine Gough)</b></p> <p><b>ICS general update -</b> The process is still ongoing. The Chief Executive has now been appointed, Patricia Miller, from Dorset County Hospital. All the current Directors at the CCG are at risk.</p>	

		<p>KG team currently remains as is for the moment. The structure is now in place, but KG is not able to share this yet. Non-Exec positions are currently out for advert. KG advised the official start date of the legal entity of an ICS has been delayed until 1<sup>st</sup> July, which will mean the CCG will remain in existence as a statutory body for a further 3 months.</p> <p><b>COVID</b> – Levels are dropping dramatically. Hospitals are still struggling due to their inability to move people on. There is a “Care Hotel” being set up at The Village Hotel in Bournemouth which will enable them to move people out of Bournemouth hospital who no longer fit the criteria to reside, either due to not having a package of care in place, lack of staff or place at a care home. Now they will be discharged to the Care Hotel with a caring arrangement in place to support them. They will be discharged with 28 days of medicines and Bournemouth East PCN will prescribe anything extra via EPS to pharmacy. Patients will not pick up, Abicare will collect the prescription.</p> <p><b>ACTION:</b> Send email about proposed Care Hotel to all pharmacies and Amanda to liaise with PCN lead</p> <p><b>Workforce</b> – We have been asked if we can take on 12 students, in 6 pairs, in April, which will be within PCN/Community pharmacy. KG requested we establish Dorset pharmacies who would be interested in having students.</p> <p>The deadline for Oriel submissions is coming up in the next month or so. The hospitals have announced what their plans are. How many pre-reg's they are taking and the partnerships they are doing. We want to encourage as many community pharmacy places as possible as this is where we have the most untapped potential. KG will be able to assist linking pharmacies up with a partner. Oriel will be the only platform to be used eventually. Next year all students will have to do a multi-site pre-reg and the hospitals are already shifting towards this.</p> <p>Due to the current workforce challenges Pharmacy Technicians are in high demand. We have 4 PTPT's qualifying and registering. We should be having a new set starting in the Feb intake. This is ongoing, we need to be looking into this each summer to get the bids in for next year's entry.</p> <p><b>ACTION:</b> CCA &amp; AIM representatives to ascertain how many potential trainee pharmacist places in Dorset they could host and feedback to AM.</p> <p><b>ACTION:</b> AM &amp; SD to do the same for independents/AIM</p> <p><b>GP CPCS</b> – The primary care team are now fully engaged in supporting the increase in use of GP CPCS in Dorset practices. Using Winter Pressure funding to roll out PharmRefer to Dorset practices. More training dates being set up for February/March and the aim is to have all practices signed up to one by the end of Jan.</p>	<p>AM/SD</p> <p>JB/EH/JH/GH /AJ/DW/AP</p> <p>AM/SD</p>
12.00	11.	<p><b>PCN LEAD WORK</b> – Dorset has 18 PCN's and 17 Leads with one covering two PCN's. We had a number of changes and vacancies towards the end of last year, but we managed to get everyone in place and encouraged them to make contact with their</p>	

		<p>pharmacies around the PQS Flu domain. We have no information on whether leads have submitted in time. Pharmacies need to also take responsibility; it is not just down to the Leads to sort everything out for them. A couple of our new leads had advised they were only stepping into the role in the interim and that they do not intend to continue. Work going forward is to ensure we have all Leads in place and that they are committed to the role. Funding has been secured for their development and to reimburse them for time they spend on the role. NHSE&amp;I SW are putting together a MOU that the pharmacy, where the Lead is based, will need to sign and it will be that pharmacy's responsibility to submit invoices for the reimbursement. This is a great opportunity for the Leads. Leads need to be aware that part of this funding will be used for development days/training, and it will be a requirement for them to attend.</p> <p><b>ACTION:</b> Members to reflect on mentor list and email preferences to AM.</p> <p><b>ACTION:</b> AM to prepare a crib sheet for members re: PCN Lead development. Members to contact Leads to discuss.</p> <p><b>ACTION:</b> Look at dates for PCN Lead evening meeting in March.</p>	<p>ALL</p> <p>AM/ALL</p> <p>SD</p>
12.45	12.	<p><b>PRESENTATION</b> – Barry Chapman, Chiesi Ltd, <a href="mailto:b.chapman@chiesi.com">b.chapman@chiesi.com</a></p> <p><b>Topic:</b> Respiratory update</p>	
13.00		<b>LUNCH</b>	
14.00	13.	<p><b>OurDorset ORCHA app (Christian Telfer, Dorset CCG)</b> – Dorset CCG been working with the Southwest on a free app to promote to patients. The app is all about giving people access to valuable health information. ORCHA reviews Apps regularly against a rigorous set of criteria and provides an overall score along with a breakdown of the quality of data, professional assurances, usability and accessibility.</p>	
14.30	15.	<p><b>TREASURERS UPDATE (RgM)</b></p> <p><b>Quarterly Figures</b> - Our Treasurer shared figures with members. Account looks very healthy. We are spending less and after 9 months we have surplus funds of over £6,404.</p> <p><b>PSNC Briefing/LPC Expenses Policy</b> - PSNC have drafted a revised expenses policy which has been circulated to members. Governance committee agreed to review this along with our current LPC expenses Policy and PSNC suggested expenses template when they meet to discuss GDPR.</p> <p>Members discussed the hourly rate paid to locums to cover their LPC meeting attendance. It was agreed to keep the £25 for the moment, but to complete some market scoping with the view for this to be discussed further.</p> <p><b>ACTION:</b> Investigate current rates paid by other LPC's to members for attendance.</p> <p><b>ACTION:</b> Open a new deposit account for holding GP CPCS monies.</p>	<p>RgM</p> <p>RgM</p>
15.15	14.	<p><b>GP CPCS (JDC/AM)</b> – Across the Southwest last year between January and December there were 38,000 referrals for GP CPCS – 456 were in Dorset. Dorset is the worst performing system within</p>	

		<p>the Southwest. We had 26 practices across Dorset, who sent at least one referral.</p> <p>Part of the Winter Access fund will be used to support getting GP CPCS embedded in Dorset. Members discussed using JDC, Ellen Wood and Mandy West to support getting the service moving and embedded successfully. LPC members to discuss with their companies and PCN Leads.</p> <p>As part of the above, Dorset LPC have been asked to have an arrangement in place to hold some funding for the GP CPCS roll out. An MOU would set out the requirements and we will collaborate with the development of the delivery plan and the provision to roll out the GP CPCS.</p> <p><b>For Voting:-</b> JB proposed we accept to hold the funding and the MOU. Seconded by RgM. Agreed by all members present. 9 votes, with 1 proxy vote.</p> <p><b>ACTION:</b> AM/JDC to prepare a crib sheet re GP CPCS for members to use when discussing the service with pharmacies.</p>	AM/JDC
16.15	16.	<p><b>AOB</b></p> <p><b>NMS data for PQS</b> – We have 110 Dorset pharmacies who have completed 20+ NMS. 18 that have completed between 11-19. 9 who have completed between 1-9 and 10 that are at zero.</p> <p><b>Hypertension Case Finding Registrations</b> – We have 44 Dorset pharmacies signed up to the service. Unfortunately we do not have any further data. Reason for the low sign-up could be due to the lack of availability of the blood pressure measuring equipment.</p> <p><b>Pharmacy Pressures Survey</b> – AM requested all members encourage their teams to participate. There is one for the contractor and one for the pharmacy staff. This is our opportunity to provide PSNC with information about what it is like out there in the pharmacy world, which can then be shared with other parties.</p> <p><b>Community Pharmacy Workforce Survey</b> – AM encouraged members to read the survey. SouthWest has the highest rate of vacancies, running at 14%.</p> <p><b>Vaccination/Clinical staff</b> – Within the NHS there is a requirement for frontline staff to be fully vaccinated against Covid-19 to continue to work in their current role. There has been an enquiry if this is going to be the same case within community pharmacy – members are unable to confirm this at the moment.</p> <p style="text-align: center;"><b>Meeting closed at 16:45</b></p>	
		<p><b>Dates of Steering Group Meetings 2021-2022:</b> 03/03/22</p> <p><b>Dates of Steering Group Meetings 2022-2023:</b> 28/04/22, 30/06/22, 01/09/22, 03/11/22, 05/01/23, 02/03/23</p> <p><b>Dates of Dorset LPC Meetings 2021-2022:</b> 24/03/22</p> <p><b>Dates of Dorset LPC Meetings 2022-2023:</b> 24/03/22, 12/05/22, 14/07/22, 08/09/22, 10/11/2022, 12/01/23, 16/03/23</p>	

		<b>All meetings delivered via Zoom</b>	
--	--	--	--