## DORSET LOCAL PHARMACEUTICAL COMMITTEE

A meeting of the Dorset Local Pharmaceutical Committee will be held on Thursday 13th May 2021, remotely on Zoom. **If you are unable to attend please notify Sara Diamond at the LPC office via email –** admin@DorsetLPC.org.uk

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| 8.30 | 1. | **PRESENTATION –** Louise White, Boehringer-ingelheim, louise\_2.white@boehringer-ingelheim.com**Topic:** Type 2 Diabetes |  |
| 8.45 | 2. | **PRESENTATION –** Amy Gates, Kora Healthcare, amy.gates@korahealthcare.com**Topic: PENDING** |  |
| 9.00 | 3. | **WELCOME, APOLOGIES FOR ABSENCE** * Apologies for absence – GW
* LPC members time – a request for any comments
* Conflicts of interests – a request for any LPC members interests not already declared
* Action Plan (RgM)
* Time Keeper (RhM)
* Expenses form to be completed and submitted to Treasurer via email
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| 9.05 | 4. | **Introduction to new LPC members**Amanda Jones – Well Pharmacy, Sherborne – CCA memberJames Tibbs – Holdenhurst Pharmacy, Bournemouth – Independent member**LPC Buddies (AM)** |  |
| 9.10 | 5. | **ELECTION OF OFFICERS (AM) (Held in Camera)****(Nominations are requested for the election of officers – please forward nominations to Amanda Moores prior to this meeting.****NB. Postal/Proxy votes are accepted – but please send an email to AM to authorise the individual attending and voting on your behalf).*** Election of Chair
* Election of Vice Chair
* Election of Treasurer
* Confidentiality agreements and declaration of interests (signed copies to be scanned and emailed to SD prior to the meeting)
* Adoption of standing order (ATTACHED)
* Annual appointment of sub committees
* Steering Group
* Governance (which will include the Treasurer)
* Contract Applications (membership should include a mixture of representation; minimum size 3)
* Expenses policy
* Expenses claim form
* Social media policy
* Roles to support the work of the LPC
* Chief Officer
* Services & Implementation Lead
* Administrator
* Annual review of remuneration of Administrator
* Annual review of remuneration of MAPD Contract
 | **ENC A****ENC B****ENC C****ENC D****ENC E****ENC F****ENC G** |
| 10.30 |  | **COFFEE** |  |
| 10.45 | 6. | **Observers arrive** |  |
| 10.50 | 7. | **MINUTES OF DORSET LPC MEETING 11.03.2021*** Accuracy
* Review of Action Plan
 | **ENC H****ENC I** |
| 10.55 | 8. | **Matters Arising from minutes of 11.03.2021 (for items not elsewhere on the agenda and/or identified by members prior to this meeting** |  |
| 11.00 | 9. | **Matters arising from reading list – see separate circulations (for items identified by members prior to this meeting and placed on supplementary agenda if necessary)** |  |
| 11.15 | 10. | **Financial update (RgM)****Renewal of VirtualOutcomes License – For VOTING** |  |
| 11.35  | 11. | RSG session **(MH)** |  |
| 12.20 | 12. | Check in with members |  |
| 12.30 | 13. | **PRESENTATION –** Barry Chapman, Chiesi, b.chapman@chiesi.com**Topic:** Trimbow in Asthma |  |
| 12.45 |  | **LUNCH** |  |
| 13.15 | 14. | **Afternoon set-up** |  |
| 13.45 | 15. | **Dorset ICS update – Katherine Gough** |  |
| 14.30 | 16. | **Review of activities from last year:*** **What has worked well?**
* **What has not worked so well?**
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| 15.00 |  | **COFFEE** |  |
| 15.05 | 17. | **Work plan discussions to include opportunities & challenges:*** LPC resources
* Communications & engagement
* GP CPCS
* PCN Leads – support, development, mentoring
* DMS
* Locally commissioned services
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| 16.15 | 18. | **Next steps & work priorities** |  |
| 16.25 | 19. | **AOB** |  |
| 16.40 | 20. | **Review of action plan**  |  |
|  |  | **Dates of Steering Group Meetings 2021-2022:**01/07/21, 01/09/21 (OM), 04/11/21, 06/01/22 (OM), 10/03/22**Dates of Dorset LPC Meetings 2021-2022:**15/07/21 at Merley House, 09/09/21, 18/11/21, 20/01/22, 24/03/22**All meetings delivered via Zoom unless stated above.** |  |