



**DORSET LOCAL PHARMACEUTICAL  
COMMITTEE**

**ANNUAL REPORT**

**AND**

**ACCOUNTS April 2019 – March 2020**

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## **MEMBERSHIP OF THE COMMITTEE**

The following served on the Committee from 1<sup>st</sup> April 2019:

### **Independent Contractors**

Mr Robin Mitchell  
Mr Roger Mitchell  
Ms Anisa Prifti (resigned 31/06/19)  
Mr Frank Dwomoh (appointed 12/09/19)

### **AIMp Contractor**

Mr Richard Maiden

### **Company Chemists Association**

Mrs Janette Best  
Mrs Claire Woollard  
Mr Jose Aguiar  
Ms Gabriella Horvath  
Ms Jane Hallett  
Mr Alan Bean (appointed 08/05/19, resigned on 10/02/20)

## **OFFICERS OF THE COMMITTEE**

Chair	Mrs Janette Best
Vice-Chair	Mr Robin Mitchell
Treasurer	Mr Roger Mitchell
Chief Officer	Mrs Amanda Moores

## **Introduction**

The 2019 - 2020 year started with expectations that the majority of the committee's work for the year would be around the Community Pharmacy Contractual Framework (CPCF) that has been agreed for 2019 - 2023. The five year funding deal will also see significant changes to the way pharmacies work and the services they provide with Pharmacy Quality Scheme, MURs decommissioned and HLP Level 1 being a requirement of Terms of Service from April 2020.

In July 2019 the country had a new Prime Minister and with that came changes to the cabinet and the questions about whether Brexit would or wouldn't happen. The expected date of the UK leaving Europe passed and there was a General Election, all within a matter of months.

Any work that had started on the detail of the CPCF was inevitably going to be delayed with other priorities now taking precedence.

With the challenges of supply of certain medicines, we have seen the introduction of Serious Shortage Protocols (SSP) to ensure that patients continue to receive their medicines in a timely manner. The first of these was for Fluoxetine, the SSP started and stopped within the same month.

At the beginning of 2020 there was talk of a possible flu-type pandemic in Asia. A coronavirus, COVID-19, was identified, cases across the world began to rapidly increase and on March 23<sup>rd</sup> 2020, the UK was put in to lockdown and life changed for us all.

Set out below is a summary of the work that Dorset LPC has completed during 2019 - 2020.

### **1. Working with Commissioners**

#### ***a) NHSE Wessex***

Over the past year the committee has met regularly with representatives from NHSE Wessex at their offices and at LPC meetings.

The Local Professional Network (LPN) secured funding to develop and support several projects and work streams this year.

With the changes to primary care and development of Primary Care Networks (PCNs), supporting and enabling community pharmacy to engage with PCNs has been a priority. Through the LPN funding was secured to develop and deliver "Walk in My Shoes" (WIMS). This is an Inter-Professional Exchange project in which staff from GP practices are given the opportunity to visit community pharmacies and community pharmacy staff

were given the opportunity to visit GP practices. The idea is to give GP teams and pharmacy teams the opportunity to experience life in primary care from a different perspective, and to learn with and from each other to build relationships, improve systems and identify solutions together.

The Monitored Dosage Systems (MDS) work continued during this year. A paper was prepared and this has been shared with stakeholders across Wessex. This is designed to help local systems to start having conversations and start reviewing processes, and looking at the best ways to support patients.

The Quality Payments Scheme became the Pharmacy Quality Scheme and similarities to some of the themes of work that had been completed previously with NHSE Wessex was included, for example, dementia and diabetes.

During February 2020 with the restructuring of NHS England, NHSE Wessex disappeared and we became part of NHS England & Improvement South West. We are now part of a much larger geography and sadly we will no longer be working with Julia Booth, but we will still have the support and expertise of Les Riggs.

***b) Public Health Dorset (PHD)***

During 2019 - 2020 Dorset LPC has had meetings and regular contact with PHD to discuss and review a variety of issues. There have been a number of pieces of work that have been completed during this year including the process of disposal of domestic sharps, managing medicines in custody and an under 18's needle exchange policy.

We have had some challenging conversations around the supervised consumption service and possible changes to the medicines being prescribed.

We have also worked with PHD to develop and support training sessions for community pharmacies providing Community Health Improvement Services.

***c) Dorset Clinical Commissioning Group (CCG)***

Dorset LPC has met regularly with representatives of Dorset CCG throughout 2019 - 2020 and the committee have been informed about developments and changes. As well as various meetings attended Dorset LPC has been working with Dorset CCG as Primary Care Networks have started to emerge. Dorset has 18 PCNs and the LPC has supported pharmacies to align with a PCN and identify a Community Pharmacy PCN Lead for each PCN in Dorset.

From January to March 2020 EPS Phase 4 has rolled out across GP practices and we have worked with the CCG and pharmacies to support this.

During this year we have also reviewed the Palliative Care Service Specification and this has continued to be commissioned by Dorset CCG.

## **2. Working with other organisations**

### **a) Dorset Integrated Care System (ICS)**

In 2016, NHS organisations and local councils came together to form Sustainability and Transformation Partnerships (STPs) and set out their proposals to improve health and care for patients. In Dorset this has evolved into an Integrated Care System (ICS), known locally as 'Our Dorset', this is a new type of even closer collaboration. In an integrated care system, NHS organisations, in partnership with local councils and others, take collective responsibility for managing resources, delivering NHS standards, and improving the health of the population they serve.

The vision for 'Our Dorset' is to change the system to provide services to meet the needs of local people and deliver better outcomes. The ambition is to see every person in Dorset stay healthy for longer and feel more confident and supported in managing their own health.

During 2019 - 2020 Dorset LPC has been involved in various work streams for 'Our Dorset'. This has included looking at the pathway for dermatology, how this could be improved and how community pharmacy can be part of the pathway. There has also been work on suicide prevention and this has included looking at how community pharmacy could be involved and support.

Workforce is a huge challenge across all sectors of health and social care in Dorset, with certain areas identified as a priority and pharmacy is one of these. Dorset LPC has been involved in the development of a pharmacy workforce video and recruitment campaign, with the aim of attracting people to come and live and work in Dorset.

Dorset was one of seven national pilot areas for Integrating Pharmacy & Medicines Optimisation (IPMO) into integrated care systems. The pilot had several objectives including defining the functions of leadership for pharmacy and medicines, accelerate strategies to achieve medicines optimisation at scale, improve patient outcomes and value for money as well as exploring how to develop an integrated, flexible clinical pharmacy workforce. During this year the pharmacy leaders of Dorset held two engagement events to share the work from the IPMO pilot with all sectors of the pharmacy profession.

### **b) Wessex Local Medical Committees (LMCs)**

Once again the LPCs and LMCs in Wessex have been meeting regularly during 2019 - 2020, and have discussed a variety of issues. The original work that was completed for a joint Flu Vaccination campaign in 2018 - 2019 was utilised once again, concentrating on social media messaging about "just get vaccinated".

The three LPCs in Wessex were invited to the LMC conference in February 2020 to talk to the LMCs about community pharmacy and the importance of GP practices and community pharmacies working together to support and care for their patients.

**c) Dorset Local Optical Committee (LOC)**

During this year we have started to meet regularly with the LOC and look at potential ways for community pharmacies and optometrists/opticians to work more closely together for mutual benefit.

**3. Contract applications**

The LPC has been notified of the following contract applications and changes to contractors in Dorset. The LPC has responded to applications where relevant:

May 2019: CAS-1818322-F9T6Q5 Walford Mill Pharmacy - change of ownership - **granted**

August 2019: CAS-2068515-N7C4M8 Bestway, Swanage - relocation - **granted**

August 2019: CAS-2051999-C6V1Y4 Day Lewis, Christchurch – relocation - **granted**

August 2019: PCC-201718-70 Boots, Poole - consolidation with Rowlands – **granted**  
Rowlands, Poole closed and merged with Boots from 22/1/2020

August 2019: CAS-2148931-N6K8T0 Day Lewis, Swanage – change of ownership – **granted**

November 2019: PCC-201718-87 Boots, Blandford - consolidation of two of the three Boots pharmacies in the town - **granted**

November 2019: CAS-2359515-W6Z2VO West Moors Group Practice – relocation of dispensary - **refused**

January 2020: CAS-2505064-Z2W3P8 Day Lewis, Talbot Village – relocation - **granted**

January 2020: CAS-2351276-G4N4G0 Bretts, Ashley Heath - change of ownership - **granted**

January 2020: CAS-2435036-L9P8F7 Holdenhurst Pharmacy - change of ownership - **granted**

February 2020: CAS-2528852-L8S7K5 P & D Cards Ltd, Ferndown - Distance Selling Pharmacy application – **still to be determined**

February 2020: CAS-2390154-X1F7Z3 Instachem - change of ownership – **granted**

March 2020: CAS-2722275-R4B4H4 Rowlands, Boscombe – relocation - **still to be determined**

As of 31<sup>st</sup> March 2020, there are 147 community pharmacies and 3 dispensing appliance contractors in Dorset. We anticipate further changes to the number of pharmacies in the next few years due to the impact of the pandemic and reduced funding for community pharmacy.

#### **4. Consultation responses**

In September 2019 Dorset LPC responded to the Department of Health & Social Care consultation on community pharmacy reimbursement reforms.

In February 2020 Dorset LPC responded to the survey on the National Review of Contractor Representation and Support.

#### **5. Annual Meeting**

The Annual Meeting of Contractors was held at 2pm on 7<sup>th</sup> November 2019, this was on the same day as a committee meeting. The savings from not having a separate event for the AGM have been used to channel resources into training evenings and contractor support.

#### **6. Training events**

This year the LPC has delivered/supported a number of face to face training events, which have complemented events delivered by NHS England Wessex, Public Health Dorset & CPPE. All events were very well attended:

June 2019 – The online training platform VirtualOutcomes has once again been made available for all contractors across Dorset. It provides 15 minute bite size training for pharmacy teams on a large variety of different topics. 76% of pharmacies in Dorset are using the training platform to support their staff.

July 2019 – We held three contractor events to inform contractors and discuss the development of Primary Care Networks, the new GP contract and the potential impact/opportunities for community pharmacy.

September 2019 – Flu vaccination training was delivered in conjunction with the NPA and Hampshire & IOW LPC. These training sessions supported contractors for the Advanced Service for the 2019/20 Flu Season.



September 2019 - CPCS GP referral pilot engagement event for Broadstone area.

October 2019 - Working with Public Health Dorset and the Drugs & Alcohol teams there were two substance misuse training events held for community pharmacies.

October & November 2019 – Working with NHS England Wessex there were three events held to support the launch of the newly commissioned Advanced Service, Community Pharmacist Consultation Service (CPCS), where pharmacies receive referrals from NHS111 for minor ailments and urgent repeat medicine requests.

January 2020 – Working with NHS England Wessex there were three events held to support the launch of “Walk in My Shoes” (WIMS) for GP practices and community pharmacies.

March 2020 – With funding support from NHSE Wessex we delivered a “Development Event” for Community Pharmacy PCN Leads.

March 2020 – Working with Public Health Dorset “Brief interventions” training was planned, but unfortunately this was cancelled due to the coronavirus pandemic.

## **7. Contractor Support**

The LPC met with the Area Managers/Owners of community pharmacies across Dorset as part of the Steering Group meetings held in May and October 2019, and January 2020. The meetings give the opportunity for sharing information and also getting a better understanding of any local issues.

## **9. South Central LPC Forums**

The South Central LPCs have met four times during the last 12 months. These meetings have been supported by the South Central PSNC representative Gary Warner. This forum provides the Chief Officers with the opportunity to share information and best practice, as well as receive updates on the work of PSNC.

Following Dorset’s move from NHS England Wessex to NHS England & Improvement South West in February 2020, there has also been engagement with the 6 other LPCs in the South West Region.

## **10. Funding the Committee’s activities**

In the last twelve months the full committee has met a total of six times, this included the final meeting being held virtually via Zoom. In addition to the LPC meetings, representatives of the committee have attended over one hundred meetings with a variety of different people and organisations.

We have been able to utilise pharmaceutical industry sponsorship to defray some of the costs for these meetings and for this the committee is extremely grateful.

Throughout the year the Treasurer has been reviewing expenditure and budgets on a regular basis. This work has ensured that the committee finances have finished the year in a position that will allow the committee to continue to robustly represent and support contractors.

## **12. And finally from the Chief Officer**

This report is being written as the country is in the first few weeks of lock down and wondering where we will be in the coming weeks and months. The last month of this financial year has seen huge changes required and challenges for everyone to adapt to a new way of living and working. We will have all been affected by the pandemic, some far more than others.

During the last twelve months we have said farewell to two members of the committee, and welcomed one new member.

Anisa Prifti has decided to not only leave the LPC but also the UK, and with the restructuring of Boots we have also seen Alan Bean arrive and leave. Thank you to you both for your contributions in the time you have been part of Dorset LPC, and we wish you the very best for the future.

We have also welcomed a new Independent Contractor Member, Frank Dwomoh, to the committee.

Amanda Moores

**INCOME AND EXPENDITURE ACCOUNT**  
**for the year ended 31 March 2020**

		2020		2019
	£	£	£	£
<b>P.P.A. composite levy</b>		170,004		169,862
<b>Other income</b>				
Sponsors		13,458		1,950
Other revenue		10,994		3,520
Bank interest		0		88
		<u>194,456</u>		<u>175,420</u>
<b>Expenditure</b>				
Employment costs	15,381		14,739	
Contracted services	82,479		74,059	
Bank charges	96		211	
Rent	4,680		4,680	
Utilities	-		181	
Repairs & maintenance	18		-	
Advertising	1,407		1,338	
Computer & stationery	2,238		1,347	
Education & training	2,260		3,733	
Attendance allowance	18,945		16,811	
Travel & subsistence	5,250		6,241	
Meeting expenses	9,734		2,844	
Telephone & internet	1,017		647	
Tax	-		17	
Accountancy fee	750		751	
Legal & professional	35		35	
DCH discharge pilot	-		2,100	
PSNC levy	43,863		43,863	
HMRC interest paid	1		-	
HMRC penalties paid	100		-	
	<u>188,254</u>		<u>171,497</u>	
<b>Depreciation</b>				
Computer Equipment	<u>181</u>		<u>182</u>	
		(182)		(182)
<b>NET SURPLUS/(DEFICIT)</b>		<u><u>6,021</u></u>		<u><u>3,741</u></u>

**CAPITAL STATEMENT**  
as at 31 March 2020

	2020		2019	
	£	£	£	£
<b>TANGIBLE FIXED ASSETS</b>				
Computer Equipment	909		909	
Accumulated depreciation	(728)		(546)	
Depreciation charge	(181)		(182)	
	<u>          </u>		<u>          </u>	
			181	
<b>CAPITAL ASSETS</b>				
Trade debtors	600		-	
Prepayments	-		21,931	
PAYE/NIC	1029		844	
Petty cash	40		40	
Bank balance	76,282		60,245	
	<u>77,951</u>		<u>83,060</u>	
<b>CURRENT LIABILITIES</b>				
Expenses	2,715		10,538	
Pension contributions	-		29	
Deferred Income	-		2,081	
Accruals	957		2,250	
Tax on deposit interest	-		85	
	<u>3,672</u>		<u>14,983</u>	
<b>NET ASSETS</b>		<u>74,279</u>		<u>68,258</u>
<b>CAPITAL ACCOUNT</b>				
Brought forward	68,258		64,517	
Net Surplus/(Deficit)	<u>6,021</u>		<u>3,741</u>	
		<u>74,279</u>		<u>68,258</u>