

## DORSET LOCAL PHARMACEUTICAL COMMITTEE

19<sup>th</sup> March 2020

Zoom - Remote Meeting

### Attendees:-

**Independent:-** Robin Mitchell (RbM), Roger Mitchell (RgM), Frank Dwomoh (FD)

**CCA:-** Janette Best (JB) (Chair), Claire Woollard (CW), Jane Hallett (JH)

**AIMp:-** Richard Maiden (RhM)

### **In attendance**

Amanda Moores (AM) Chief Officer, Joao Da Cal (JDC) Services & Implementation Lead,  
Sara Diamond (SD) Administrator

17.00	1.	<b>WELCOME, APOLOGIES FOR ABSENCE</b> <ul style="list-style-type: none"> <li>❖ Apologies for absence – Jose Aguiar, Gabriella Horvarth, Gary Warner</li> <li>❖ LPC members time – a request for any comments</li> <li>❖ Conflicts of interests – a request for any LPC members interests not already declared</li> </ul> <p>Any expense forms for this LPC meeting and any other meetings attended on behalf of the LPC, to be completed and submitted to Treasurer no later than Monday 30<sup>th</sup> March 2020.</p>	
17.05	2.	<b>MINUTES OF DORSET LPC MEETING 16.01.20</b> <ul style="list-style-type: none"> <li>❖ Accuracy – Agreed as a true reflection</li> <li>❖ Review of Action Plan:</li> </ul> <p>Palliative care service – No comments received from members. Reviewed Service specification submitted.</p> <p>TCAM – Screenshots reviewed, and feedback submitted. AM, JDC and Wessex AHSN will be putting together on a webinar in the coming weeks which will talk about what TCAM is all about in preparation for the service when it goes live in July. As of yet AM has not been advised if this service is to be placed on hold.</p> <p>AOB: New information available from VirtualOutcomes to track staff training – RbM has spoken with Richard Brown and he has taken this on board and will endeavour to put something in place as soon as they can.</p> <p>All other actions from January 2020 meeting completed.</p>	ENC A ENC B
17.10	3.	<b>Matters Arising from minutes of 16.01.20 (for items not elsewhere on the agenda and/or identified by members prior to this meeting)</b> <ul style="list-style-type: none"> <li>❖ None</li> </ul>	
17.15	4.	<b>Matters arising from reading list – see separate circulations (for items identified by members prior to this meeting and placed on supplementary agenda if necessary)</b> <ul style="list-style-type: none"> <li>❖ SG meeting report – Even before the COVID-19 outbreak AM &amp; JDC were struggling to cover the number of meetings and the workload coming in. Dorset have now moved over to the NHSE&amp;I South West team where meetings are based in Exeter and Taunton increasing travel time, leaving less time to cover other work. With the current climate and the pace things are moving, as an LPC we need to have some self-reflection and honest discussions around members' commitment and flexibility to help with all work. We will be looking at key members to pick up streams of work going forward. We do need to</li> </ul>	ENC C

		<p>adapt and change and think about different structures and roles to find a way to work smarter.</p> <p><b>ACTION:</b> LPC going forward - members to reflect on their time and commitment and to bring ideas for new and smarter ways of working to the May LPC meeting.</p>	<b>ALL</b>
17.20	5.	<p><b>PCN Lead Development Day</b></p> <p>❖ Feedback on day – Members were very positive about the PCN Development Webinar. All found it very informative and useful. Members found the workbook a great complement to the webinar as well. <i>Post meeting:</i> SD to collect the PCN workbook from the office and make contact with those members for a forwarding address.</p> <p><b>ACTION:</b> SD to contact Deborah at Pharmacy Complete to establish how long the PCN development webinar will be available to access. N.B request it's available for the foreseeable future.</p> <p><b>ACTION:</b> SD to request confirmation of who attended the PCN development webinar to share with members - <b>COMPLETE.</b></p> <p>❖ Role of mentor – It is more important than ever for LPC mentors to keep in regular contact with their Community Pharmacy PCN Leads to offer support and advice. SD to continue to collate information centrally and is uploading PCN information into the members area on the website.</p>	<p><b>SD</b></p> <p><b>SD</b></p>
17.40	5.	<p><b>PHD Accessing Opioid Substitution Treatment in Custody</b></p> <p>❖ for approval (vote)</p> <p>Majority of comments were members are happy with the content. AM clarified that the Custody Officer would not accept the person in custody using any prescribed medicines that have already left the pharmacy because they would not know what they contained. They will obtain a new prescription each time.</p> <p><b>For Voting:</b> JB proposed to recommend the document for approval. Seconded by RgM. Agreed by all members present (no proxy votes) 7 votes in favour.</p>	<b>ENC D</b>
17.50	6.	<p><b>AOB</b></p> <p><b>Update from Chief Officer –</b> Majority of AM's time is now being spent on COVID-19. There are now weekly calls in place with NHSE&amp;I South East with Julia Booth which will enable AM to take back what they have in place to NHSE&amp;I South West. Weekly calls with Wessex LMC, Public Health Dorset and Dorset CCG. Today (Thursday 19<sup>th</sup> March) was a call with NHSE&amp;I central team, which included Ed Waller and Keith Ridge.</p> <p>PSNC have now established a Rapid Action Team, which is being led by Richard Brown of Avon LPC. Twice weekly calls with representatives of all LPC's across the region. As much as PSNC are feeding ideas out, they also are requesting ideas from us. Nothing has been agreed yet, but some ideas being discussed are: stopping patients from signing prescriptions, only dispensing original packs, with no cutting. Having pharmacies working in groups or clusters where they can to buddy up, for example half a day open and then the other half shut to have time to dispense. Serving patients at the door only. Another thing they are working on is the issue around smartcards and getting 5 F-codes added because there will come a point where people will be asked to work where they are needed. Keith Ridge used the term "establishing local collaborative leadership" which will look at all things to do with pharmacy, including redeployment of staff. It is likely this will be coordinated at CCG level. AM requested if members have any ideas, at a practical level, to please let her know.</p>	

		<p>The period of treatment on prescriptions must not change and if there is any evidence of it not working please let AM know immediately. PPE expiry dates are clear. There are only certain posters and banners that should be displayed in pharmacies, please refer to PSNC for clarification. Key worker information to be published tomorrow (Friday 20<sup>th</sup>), but we are confident that will include pharmacy teams as essential key workers, including delivery drivers. Info to be circulated when it is available. Information has been received today which states profiteering and inappropriate behaviour of locums found an enforcement action will be taken. At this time communications between practices and pharmacies and also between pharmacies is absolutely key. PSNC are putting together something on PharmOutcomes that can be a means of getting comms and info out quickly that can be access be all stakeholders, including the LPC about the operational status of pharmacies e.g. reduced hours, closed, etc. AM has requested Dorset CCG provide a direct line telephone number into practices for pharmacies to use.</p> <p>The group discussed eRD and the issues around gaining consent during the COVID-19 outbreak. Claire Howard, Wessex AHSN is doing a massive amount of work around eRD.</p> <p>On the call today Keith Ridges expressed his thanks to community pharmacy and agreed that they would not be able to get through what is current happening without community pharmacy.</p> <p>There is to be no stock piling by community pharmacy or any patients. Information on Paracetamol and Ibuprofen is constantly being reviewed.</p> <p>Regular regional calls from the Chief Pharmacist will be set up. Steve Brown is the Chief Pharmacist for our region. AM hopes members will be able to join these calls.</p> <p>Everyone is fully aware of the current demand on delivery drivers and are looking into what we can do to assist and also looking at the volunteer effort and how people can be best utilised. Everything is being done in association with PSNC and it is all about what can be done to release capacity.</p> <p>PQS is being delayed however payments are on the way.</p> <p>Integration fund pilots are on hold and no extension on the GP CPCS pilot.</p> <p>There are discussions that any retired pharmacists who left the profession in the last 3 years will receive an individual communication asking if they will come back.</p> <p>Public Health Dorset – Massive things going on, AM speaking to the team multiple times daily. Some of the things they are asking from community pharmacy is unrealistic. AM is pushing back. Key areas of concern are pharmacies doing smoke stop and health checks. All face to face services needs to stop. We are hoping EHC will still be available. The most pressing issue currently is Supervised Consumption and Needle Exchange. Majority of people are moving to weekly collection and moving away from supervised. There is a huge piece of work going on around getting medicines to people in isolation.</p> <p>Members discussed the challenges of keeping up with the pace of information being released and the pace the current situation is changing. It was agreed to continue to signpost contractors to PHE and PSNC rather than adding to the already huge amount of comms going out.</p>	
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18.00		<b>Close</b> - As this is the last meeting for 2019/20 the Chair thanked the committee for their hard work and commitment over the last year and asked members to keep lines of communications open especially during this current period of uncertainty.	
		<b>Dates of Steering Group Meetings 2020-2021:</b> 30-04-20, 25-06-20, 03-09-20, 22-10-20, 07-01-21, 25-02-21 <b>Dates of LPC Meetings 2020-2021:</b> 14-05-20, 09-07-20, 16-09-20, 05-11-20, 14-01-21, 11-03-21 <b>All meetings at Merley House, Merley House Lane, Wimborne, BH21 3AA.</b>	