

DORSET LOCAL PHARMACEUTICAL COMMITTEE

14th March 2019

Drawing Room, Merley House, Merley House Lane, Wimborne, BH21 3AA

Attendees:-

Independent:-

Anisa Prifti (AP), Robin Mitchell (RbM), Roger Mitchell (RgM)

CCA:-

Gabriella Horvath (GH), Janette Best (JB), Jose Aguiar (JA)

AIMp:-

Richard Maiden (RhM)

In attendance

Sara Diamond (SD) Administrator, Amanda Moores (AM) Chief Officer, Joao Da Cal (JDC) Services & Implementation Lead

09.00	1.	<p>WELCOME, APOLOGIES FOR ABSENCE</p> <ul style="list-style-type: none"> ❖ Apologies for absence – Claire Woollard (CW), Jane Hallett (JH), Garwyn Morris (GM) ❖ LPC members time – a request for any comments ❖ Work Plan ❖ Action Plan (AP) ❖ Time Keeper (RbM) ❖ Expenses form to be completed and submitted to Treasurer or SD 	
09.15	2.	<p>MINUTES OF DORSET LPC MEETING 17.01.19</p> <ul style="list-style-type: none"> ❖ Accuracy – No amendments received ❖ Review of Action Plan – No actions outstanding 	
09.20	3.	<p>Matters Arising from minutes of 17.01.19 (for items not elsewhere on the agenda and/or identified by members prior to this meeting)</p> <ul style="list-style-type: none"> ❖ None 	
09.35	4.	<p>Matters arising from reading list – see separate circulations (for items identified by members prior to this meeting and placed on supplementary agenda if necessary)</p> <p>AM reiterated to members if they have any questions regarding the meeting reports or anything they do not understand to please let her know.</p> <p>NHS Long Term Plan & GP contract meeting on 6th March (see meeting report circulated on 8th March) – The group discussed how Dorset LPC will need to consider ways to get involved with each Primary Care Network. It will be key for members to get involved with PCNs to represent all Dorset contractors and to have relevant and meaningful conversations to show how Community Pharmacy is an essential part of the service available to patients. It was agreed that relationships between Pharmacy and GP Practice vary across the county. It was suggested members should buddy up to attend these meetings. There are 13 CCG localities but there will be 15 or more PCNs, full details will not be known until May</p> <p>ACTION: SD to put together database of contact details for CCG Locality Chairs, Deputies and Clinical Directors of PCNs</p> <p>Bournemouth Workforce Campaign - Discussions about the challenges being faced. All sectors of pharmacy are facing workforce issues. Talks have been taking place with the Chief Pharmacists, HEE and LPC about how to tackle the issues for the future. Bournemouth University media students will be tasked with a project to put together a recruitment campaign for pharmacy. There will be two teams working on this, with guidance. They will present to the members of the</p>	SD

		<p>Pharmacy Leadership Group who will decide which campaign will then be used for support.</p> <p>Monitored dosage systems - Initial work has started and a Project Manager has been appointed by the LPN to support this work. The first meeting is taking place next week. Members discussed complaints that have been received from care homes who have received notice that as of 1st April some pharmacies are no longer supplying MDS and are moving to original packs. The care homes have been given notice of the change and where needed to get their staff trained. It was agreed to reinforce what has been communicated to them and direct to the CQC guidance.</p>	
09.45	5.	<p>FINANCE UPDATE (RbM) – Handouts circulated. The group looked at the expenditure for the year to date and the income and expenditure for 2017.</p> <p>RbM confirmed any eRD activity will be billed to the £5,000 from the ASHN. Levy charge collected has not changed despite now having less contractors. Members noted the big decrease of meeting expenses from 2017 to 2018. VirtualOutcomes has been tagged as Education and Training rather than software. Tax is all in order and the HR advice payment has been accounted for.</p> <p>RbM advised the accounts are looking good and will be fully reconciled, by the accountants, at the end of the financial year.</p> <p>ACTION: RbM end of year accounts to be done once final income and expenses received. RgM to take additional look.</p>	RbM/RgM
10.00	6.	<p>WORKPLAN</p> <p>❖ Review</p> <p>GDPR - The outcome was to be GDPR compliant, have accurate databases and appropriate contact email for all pharmacies in Dorset. This has been achieved and completed on the work plan.</p> <p>Quality Payments - It was acknowledged all the effort put in over the weeks to support Dorset contractors through the gateway criteria. The Outcome: To support Dorset contractors to achieve QPs. This has been achieved and completed on the work plan.</p> <p>VirtualOutcomes - The Outcome: To have significant access and usage by contractors in Dorset. This has been achieved and completed on the work plan however, there will be ongoing work to promote to pharmacy but this will be classed as business as usual.</p> <p>FLU - The Outcome: Ensure NHS flu vaccination service is readily available through pharmacies across Dorset. Ongoing work is to analyse data and review the service for 2018/19.</p> <p>eRD - Promote good practice and learnings from first event to all contractors has been completed. Work with Dorset CCG, NHS Digital & Wessex AHSN to develop events to improve uptake and usage of eRD is in progress and ongoing. Follow up visits to pharmacies in Poole completed and feedback is being complied. Ongoing work for Poole and support for the next phased rollout. eRD will be on the work plan for 2019/2020</p> <p>TCAM - The Outcome: Community pharmacies receive information from hospitals regarding recently discharged patients. Due to IT and roll out of electronic prescribing in Poole and Bournemouth, this work has been delayed. TCAM will be on the work plan for 2019/2020.</p> <p>FMD – The Outcome: To support contractors to achieve the requirements of FMD by February 2019. This has been achieved and completed on the work plan however, there will be ongoing work to</p>	

		<p>signpost to relevant and latest information via LPC website, but this will be classed as business as usual.</p> <p>❖ Reflection by LPC members</p> <p>The new members of the committee expressed they found the PSNC new members day useful, however it is really time spent during the meetings that has helped to give them more confidence. New members advised after initial concerns they have enjoyed their time on the committee. Going forward it was agreed, to support new committee members, the committee would spend some time explaining how the committee works and what the different roles and responsibilities are. It was suggested that new members should buddy up with a long-standing member to offer support and answer questions they do not feel confident asking during the meeting. The committee envisage 2019/2020 being another busy year for Dorset LPC.</p>	
10.30		COFFEE	
10.45	7.	<p>SPEAKER – Gary Warner, PSNC</p> <p>Simon Dukes, PSNC CEO, has been considering the way PSNC work and exploring ways to reduce expenditure. One area for potential savings was the number of committee meetings held. The PSNC Committee held the first of its new quarterly meetings last month and it was a very productive, jammed packed meeting where they considered the recently published NHS Long Term Plan, as well as the five-year GP contract (<i>both available to read on PSNC website</i>). As laid out in their 2019/2020 plan. PSNC look forward to continuing to support contractors and LPCs and working with NHS England to develop an integrated local healthcare system with Community Pharmacy involved. The group discussed the key areas; Primary Care Networks (PCNs), NUMSAS, Urgent Care and Digital Minor Illness Referral Service (DMIRS) that will affect everyone working in primary care, including community pharmacy and what community pharmacy must do to make the most of these opportunities.</p> <p>Brexit - Community Pharmacy have been praised by the Department of Health and Social Care (DHSC) for its engagement. PSNC is continuing to support the DHSC in its contingency planning.</p> <p>Funding – Community pharmacy funding negotiations have not yet begun. These have been delayed by HM Government’s work preparing for Brexit but hoping for negotiations to start before Easter. PSNC have started preparations to negotiate an interim future funding arrangement with DHSC but progress has been held up by Brexit contingency planning.</p> <p>QPs – QPs is ongoing and the hope is majority of contractors will have successfully submitted their declarations. During the last PSNC committee meeting they spent time considering how the QPs might develop in the future and what the priorities will be.</p> <p>FMD – Deadline has now passed and PSNC have been told the data stream is now a lot cleaner. Discussions had around compensation for preparing and complying with FMD.</p>	
11.45	8.	<p>GUEST – Vicky Roberts, CCA</p> <p>At the last PSNC Leadership Academy event last year some of the Chief Officers present raised their concerns around the experience and knowledge of LPC CCA representatives. Off the back of these comments the CCA held an engagement event for their CCA reps to</p>	

		clarify on the work of the CCA and its role. Vicky kindly showed the committee the presentation from the engagement event.	
12.45	9.	PRESENTATION – Karen Brearley, Thornton Ross, karenbrearley@thorntonross.com Topic: Emollients - The Zeroderma Range of Products	
13.00		LUNCH	
13.45	10.	PRESENTATION – Fiona Greer, Kyowa Kirin, Fiona.Greer@kyowakirin.com Topic: Opioid induced constipation	
14.00	11.	SPEAKER – Damian Day, Head of Education & Liam Mason, Inspector, General Pharmaceutical Council Liam's presentation was to show the committee the changes to the types of inspections conducted by GPhC. Damien's presentation was around the consultation on initial education and training standards for pharmacists. ACTION: ALL to respond to the GPhC education and training standards consultation www.pharmacyregulation.org/IETPstandards ACTION: SD email contractors to remind them of the new GPhC inspection model and the potential to have an unannounced visit from 1st April. Remind contractors of the need to know the Standards ACTION: SD/AM in the next monthly briefing to ask contractors if they would be willing to share insight into GPhC inspections as they occur. Request anonymised information which can be shared in subsequent monthly briefings to support other contractors.	ALL SD SD/AM
15.00	12.	FOR DISCUSSION (to include) PSNC Plans 2019/2020 – As per PSNC update the key areas are Primary Care Networks; To have a plan in place to support our contractors and what resources we can release/find to support our members to attend these meetings. To create a stakeholder map as a priority. Urgent care support; make sure our teams know about the ongoing PURM and NUMSAS. DMIRS, be ready to roll out further as and when appropriate. ACTION: Find out what support LPCs will get from PSNC going forward in their 2019/2020 plan. Feedback after LPC conference. Vulnerable contractors – All agreed it would be beneficial to have some information for the office in case we receive queries from contractors. RbM & RgM both advised they would be happy for contractors to speak to them to offer support. Work is underway to collate information from RPS, NPA, Numark as well as reviewing the information from NHS England about process for closing a pharmacy. ACTION: SG to continue work as agreed at SG meeting Diabetes Framework – All 7 events across Wessex have finished, and the feedback is very good. Feedback on the evenings from attendees was they are working their way through the framework, with some already completed. Biggest concern is there are still issues with Lloyds & Rowlands accessing VirtualOutcomes, but locally it appears some of our Lloyds & Rowlands branches are manging and have found some way round it. Dementia Framework - Emails have been sent direct to the independents that are really close to being compliant. A general email sent to the ones that have more work to do and the Area Managers of the multiples has been tasked to chase their teams. VirtualOutcomes - Great meeting had with Richard Brown during the last SG. Quotation for year 2 - Total fee with discount added for the Rowlands & Lloyds pharmacies experiencing IT issues is £2,169.59.	JB/AM SG

		<p>For Voting:- VirtualOutcomes contract renewal. RbM proposed to continue with VO for a further 1 year period. Seconded by JB. 7 members in agreement. No proxy votes.</p> <p>Public Health Dorset - Concerns raised again around the 4-week Smoke Stop payment. AM confirmed she has made PHD aware of our concerns. Procurement emails have been circulated from the office and PHD support number obtained for any contractor queries.</p> <p>ACTION: Email to be sent to contractors to remind and encourage them to register to become AQPs for the new contracts with Public Health Dorset</p> <p>Impact of GPHC inspection changes – Concerns raised around the visibility of inspection outcomes that are available to the general public. Key message to get out to contractors is to read the Standards. Group discussed the possibility of having a supportive space on the website and/or monthly briefing for anonymised positive feedback, tips, learning and insights from recent GPhC.</p>	SD
16.00	13.	<p>AOB</p> <p>CPD, how can we support –There are going to be two events which have been pencilled in for 11th June in Wimborne and 2nd July in Eastleigh. Jointly badged by RPS & CPPE with support from the LPCs. The events will be centred round peer discussion and reflective accounts. You do not need to be an RPS member to attend.</p> <p>Health Checks – ACTION: Email to be shared with contractors regarding NHS Health Checks and recruiting patients for the service, i.e. no need for an invitation letter</p> <p>Admin - ACTION: Make sure all members are registered to receive LPC news from PSNC</p> <p>ACTION: Circulate contact details of all LPC members</p>	SD SD SD
17.00	14.	REVIEW ACTION PLAN (AP)	
		<p>Dates of LPC Steering Group Meetings: 02-05-19 (OM), 27-06-19, 05-09-19 (OM), 24-10-19, 09-01-20 (OM), 05-03-20</p> <p>Dates of LPC meetings: 09-05-19, 11-07-19, 12-09-19, 07-11-19, 16-01-20, 19-03-20</p>	