

DORSET LOCAL PHARMACEUTICAL COMMITTEE

A meeting of the Dorset Local Pharmaceutical Committee will be held on Thursday 9th May 2019 9am in the Drawing room, Merley House, Merley House Lane, Wimborne BH21 3AA. **If you are unable to attend please notify Sara Diamond at the LPC office via email – admin@DorsetLPC.org.uk**

09.00	1.	<p>WELCOME, APOLOGIES FOR ABSENCE</p> <ul style="list-style-type: none"> ❖ Apologies for absence – Anisa Prifti (AP), Gary Warner (GW) ❖ LPC members time – a request for any comments ❖ Conflicts of interests – a request for any LPC members interests not already declared ❖ Action Plan (RgM) ❖ Time Keeper (JA) ❖ Expenses form to be completed and submitted to Treasurer either before meeting/during morning coffee break only 	
09.05	2.	<p>ELECTION OF OFFICERS (AM) (To be held in Camera) (Nominations are requested for the election of officers – please forward nominations to Amanda Moores prior to this meeting. NB. Postal/Proxy votes are accepted – but please send an email to AM to authorise the individual attending and voting on your behalf).</p> <ul style="list-style-type: none"> ❖ Amanda will open the meeting with election of the Chair ❖ Election of Vice Chair ❖ Election of Treasurer ❖ Confidentiality agreements and declaration of interests (copies to sign will be available at the meeting) ❖ Adoption of standing order (ATTACHED) ❖ Annual appointment of sub committees ❖ Steering Group ❖ Governance (which will include the Treasurer) ❖ Contract Applications (membership should include a mixture of representation; minimum size 3) ❖ Expenses policy ❖ Expenses claim form ❖ Social media policy ❖ Roles to support the work of the LPC <ul style="list-style-type: none"> • Chief Officer • Services & Implementation Lead • Administrator ❖ Annual review of remuneration of Administrator ❖ Annual review of remuneration of MAPD Contract 	<p style="text-align: center;">ENC A</p> <p style="text-align: center;">ENC B ENC C ENC D</p> <p style="text-align: center;">ENC E ENC F ENC G</p>
10.25	3.	<p>MINUTES OF DORSET LPC MEETING 14.03.19</p> <ul style="list-style-type: none"> ❖ Accuracy ❖ Review of Action Plan 	<p style="text-align: center;">ENC H ENC I</p>
10.30	4.	Matters Arising from minutes of 14.03.19 (for items not elsewhere on the agenda and/or identified by members prior to this meeting)	
10.35	5.	Matters arising from reading list – see separate circulations (for items identified by members prior to this meeting and placed on supplementary agenda if necessary)	
10.45		COFFEE	
11.00	6.	LPC DISCUSSION	

11.30	7.	❖ SPEAKER – Katherine Gough, Head of Medicines Optimisation, Dorset CCG	
12.45	8.	PRESENTATION – Dee Patel, Chiesi Ltd, d.patel@chiesi.com Topic: Respiratory	
13.00		LUNCH	
13.45	9.	PRESENTATION – Pauline Woolford, GSK LTD, pauline.b.woolford@gsk.com Topic: COPD & Impact data	
14.00	10.	STRATEGY PLANNING/WORKPLAN 2019-2020 ❖ Primary Care Networks	ENC J
16.00	11.	CONTRACTOR LEVY ❖ For discussion and possible voting	
16.40	12.	HEALTH IMPROVEMENT ASSOCIATION UPDATE	
16.50	13.	AOB	
17.00	14.	REVIEW ACTION PLAN (RgM)	
		Dates of Steering Group Meetings 2019-2020 27-06-19, 05-09-19(OM), 24-10-19, 09-01-20(OM), 05-03-20 Dates of LPC meetings 2018-2019: 11-07-19, 12-09-19, 07-11-2019, 16-01-20, 19-03-20 All meetings at Merley House, Merley House Lane, Wimborne, BH21 3AA.	